

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 15, 2025 - 7:00 P.M.

The meeting was called by Chair Wittenberg at 7:00 p.m. Declaration of Quorum – Members present: Vern Wittenberg, Randy Bodensteiner, Kayla Walberg, Robbie Pond, and Corey Petterson (arrived @ 7:11 p.m.) Absent: Ryan Solee, and Scott Abel. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff, and community members.

- 3 **Community Comments** – A letter was read to the board for School Board Appreciation Month.
- 4 **Spotlight on Education** – Mr. Bettin gave highlights on events since the beginning of school.
- 5 **Approval of Agenda** – MMS Wittenberg/Walberg to approve agenda as presented. MCU.
- 6 **Approval of Minutes from Previous Meetings** – MMS Bodensteiner/Pond to approve minutes as presented. MCU
- 6.1 8/18/25 – Regular Meeting
- 7 **Informational Items**
- 7.1 **Principals Report** – Principal Tharaldson discussed the following items A) **Back to School** – Open House & Entrance Conferences went well & there was positive feedback from family & staff. Thanks to all staff for their patience & flexibility during the first week of school! B) **FastBridge Screening** – Elementary teachers screened their classes last week to get baseline data on their students in reading & math. Students will be screened again in the winter & the spring. C) **Open Enrollment** – Current caps & enrollment numbers were presented.
- 7.2 **Superintendent Report** – Supt. Grow discussed the following items: 1) **Personnel** – A) **Open Positions** – Paraeducator, Cheerleading Advisor, Asst Softball Coach, and JH Baseball Coach. B) **Township Contact** – Board members were asked how contacting the townships regarding the referendum & the upcoming town hall meeting was going. 2) **Educational** – A) **Concert Dates** – Changes to the current school calendar were presented for discussion. B) **Referendum Mailer** – The fact sheet was mailed to households last week. The first eNews went out to staff & parents. C) **Town Hall Meeting** – Will be held at the school on 9/23/25 at 6:00 p.m. School tours will follow. D) **Scouting America** – Josh & I met with the Exploring Executive last week. This program provides 1 on 1 mentorships for youth looking to discover their future. E) **MSBA Leadership Conference** – Will be held 1/15/26-1/16/26. 3) **Legislative** – A) **Education Organizations** – Are beginning to speak with the Governor’s staff & other key legislatures about topics they want to address in the next legislation. 4) **Financial** – A) **Preliminary Levy Numbers (Not Official)** – Preliminary numbers for Levy 2025 Payable 2026 look to have a decrease of \$291,767 from last year. B) **Audit** – We have not received our preliminary numbers yet, nor have a date for the board presentation. We are hopeful that they can present at the October meeting. 5) **Building/Grounds** – A) **IAQ Project** – The main store front doors in the media center leading to the courtyard are installed. The system is currently running, but we are still waiting on the part that controls the commons bathroom/ADSIS area. The fire panel needs to be replaced, and we are waiting for that. Hardware for the service doors need to be installed once they arrive. A final inspection should be conducted within the next few weeks if all the parts arrive as scheduled.
- 7.3 **Enrollment Report** – Enrollment as of 9/10/25 for grades K-12 is 463.
- 7.4 **Committee Report** –
- 7.4.1 Negotiations – Currently waiting on language. It appears to be going well.
- 8 **Consent Calendar** – MMS Wittenberg/Petterson to approve Consent Calendar as presented. MCU.
- 8.1 Approval of Bills Presented – All Funds
- Payroll Expense Checks and Checks Written between Board Meetings: 74120-74139/Wires
- Payroll Checks/Direct Deposit 0030525/Direct Deposit
- September Bills Voucher Numbers: 74530-74665
- Check Numbers: 74140-74216
- Total Payroll/Expense Checks Approved: \$698,419.28
- 8.2 Approval of Electronic Transfers and Other Banking Transactions
- 8.3 Approval of Treasurer’s Report
- 8.4 Accept/Approve Donations
- 8.5 Student Activity Report
- 9 **Old Business – None**
- 10 **New Business**
- 10.1 **Consider Hiring Julie Brossart as Special Education Paraeducator** – MMS Bodensteiner/Petterson to approve hire. MCU
- 10.2 **Consider Approving an FMLA Leave Request for Bailey Watne** – MMS Wittenberg/Bodensteiner to approve. Roll Call Vote: Bodensteiner–Yes, Petterson–Yes, Pond–Yes, Walberg–Yes, Wittenberg–Yes. MCU.
- 10.3 **Consider Approving an FMLA Leave Request for Jamie Hammes** – MMS Walberg/Wittenberg to approve. Roll Call Vote: Bodensteiner–Yes, Petterson–Yes, Pond–Yes, Walberg–Yes, Wittenberg–Yes. MCU.
- 10.4 **Consider Approving a Leave Request for Katie Johnson** – MMS Petterson/Bodensteiner to approve. Roll Call Vote: Bodensteiner–Yes, Petterson–Yes, Pond–Yes, Walberg–Yes, Wittenberg–Yes. MCU.
- 10.5 **Consider Approving a Salary Lane Advancement for Abigail Ek** – MMS Walberg/Wittenberg to approve. MCU
- 10.6 **Consider Approving a Salary Lane Advancement for Stacey Mendick** – MMS Bodensteiner/Petterson to approve. MCU
- 10.7 **Consider Approving a Salary Lane Advancement for Peyton Dingman** – MMS Pond/Petterson to approve. MCU
- 10.8 **Consider Hiring Steve Marsh as JH Girls Basketball Coach for the 2025-2026 Season** – MMS Walberg/Pond to approve. MCU.

- 10.9 **Consider Adopting a Resolution Appointing Election Judges for the November 4, 2025, School District Special Election** – MMS Petterson/Wittenberg to approve. Roll Call Vote: Bodensteiner–Yes, Petterson-Yes, Pond-Yes, Walberg-Yes, Wittenberg-Yes. MCU.
- 10.10 **Consider Certifying the Preliminary Levy 2025 Payable 2026** – MMS Pond/Petterson to approve. MCU.
- 10.11 **Consider Setting the Truth in Taxation Meeting for the December Regular School Board Meeting** – MMS Wittenberg/Walberg to approve. MCU.

11 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered.

12 **Future Meetings**

- 11.1 Regular School Board Meeting on Monday October 20, 2025, at 7:00 p.m.

13 **Adjournment** – MMS Bodensteiner/Petterson to adjourn at 7:39 p.m. MCU